



The Learning Professionals

ABN - 87 281 145 065

ACN - 105 363 568

1 300-043-045

www.thelearningprofessionals.com.au

“VOCATIONAL EDUCATION AND TRAINING
IS OUR PASSION AND OUR BUSINESS”

AUR40116 - Certificate IV in Automotive Management

Recognition of Prior Learning/ Gap Training Program

Outcome

This program is designed to produce individuals who perform management roles in an automotive retail, service, and repair environment.

Training Package Entry Requirements

This Program may be accessed by direct entry through formal skills recognition assessment processes.

Student Target Group

Participants entering this program are those that **have current and/or recent skills and knowledge against the units of competency** listed in this flyer. They:

- May have **already completed an automotive trade management program** that has been **outdated** (superseded) and they wish to gain the current formal qualification for work requirements, or
- May not have had any formal qualification however they have been working in a comparable role **for at least 3 years**
- Must be over 18 years of age on course commencement and have successfully completed year 11 or equivalent (trade qualification)
- Must complete a Pre-Training Review including LLN* foundation level test
- May apply for credit transfer of units issued from other RTO's however, all applicants applying for accreditation through The Learning Professionals CT and RPL Programs will be required to complete a 'skills assessment' to **verify the current skills and knowledge against the units.**

*Language literacy and numeracy (LLN) levels are not a barrier to entry; it helps us understand how we can support you in your learning journey with us. An LLN test is not required if applicant has completed 12 months of study in an AQF program at the same level or higher than this qualification within Australia

Location

This course is delivered at

- Theory – Distance Learning (online training and assessment)
- Practical – In own workplace (Video linkup recordings of practical training and assessment)

Skills and Knowledge Assessment and Training

Applicants are to **provide a portfolio of evidence of their current skills and knowledge** via video recordings of them completing task, industry expert reports confirming their current skills and knowledge in the workplace against unit of competency requirements (performance evidence) and knowledge testing (knowledge evidence) provided by The Learning Professionals

Duration

This Program is delivered up to 12 weeks RPL Portfolio Development and Gap Training (as required)

Training and Assessment

The programs are delivered by Recognition of Prior Learning (RPL) via flexible blended training, consisting of Skills and Knowledge Assessment, distance Gap Training (as required) Participants must:

- have access to the internet, mobile phone with camera and computer to complete this program
- provide their own workplace to conduct practical assessment activities
- provide their own diagnostic technician tool kit, Personal Protective Equipment (PPE) and work clothing
- will be required to complete a 'skills test' to verify the current skills and knowledge against the units requested





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Pathways after program completion

On completion of this course you may take up further study in

- AUR50116 Diploma of Automotive Management
- Automotive Service advisor /manager in automotive workshops



Fees

Mandatory

• Admissions Fee	\$	100
• Credit Transfer fee	\$	100
• Skills Assessment Fee	\$	500
• Portfolio Assessment Fee	\$	1,500
• Total	\$	2,200

If Gap Training Required

Material Fee**	\$	200
Gap Training Fee Per Unit	\$	200

**Material Fee includes learning resources (including Textbook)

INTRODUCTORY OFFER - \$1000.00 UNTIL DEC 2020 ONLY

Program Design

To achieve this qualification the student must demonstrate competency in

- 10 Units of competency comprising of 6 Core units and 4 elective unit

Units of Competency –

AURACA003 Build customer relations in an automotive workplace

AURAEA004 Manage environmental and sustainability best practice in an automotive workplace

AURAMA004 Maintain business image in an automotive workplace

AURAMA005 Manage complex customer issues in an automotive workplace

BSBSMB407 Manage a small team

BSBWHS401 Implement and monitor WHS policies, procedures, and programs to meet legislative requirements

AURAAA002 Determine retail rates for automotive products and services

AURAKA002 Adapt work processes to new technologies in an automotive workplace

AURALA001 Comply with legal aspects of a service and repair contract in an automotive workplace

AURATA005 Estimate and quote automotive mechanical and electrical repairs